

Agenda for 6th meeting of the Academic Affairs Committee (AAC) to be held on October 14th, 2020 at 2.30 pm through Google meet

Item 1 To confirm the minutes of the 5th AAC meeting held on 23rd Sep, 2020.

The following items were discussed over email and concluded as below :

- i. **The Senate in its 42nd meeting discussed the matter related to attendance of B.Tech students and suggested to take it up for discussion in FM.**
The matter was discussed over email dated 24th September 2020. The AAC is of the view to not to impose any penalty due to low attendance and not to make attendance mandatory.
- ii. **To discuss the attendance policy for PhD students.**
The matter was discussed over email dated 24th September 2020. The AAC is of the view to not to maintain any attendance record and not to make any attendance rule for PhD students at institute level.
- iii. **To discuss the issue of careless behaviour of PhD students as exam invigilators. (too much swapping of duty as per convenience, late reporting in classes, not doing invigilation properly...).**
The matter was discussed over email dated 24th September 2020. The AAC is of the view that swapping invigilation duty is fine with prior notice and permission from both the instructors. However, coming late for invigilation or not performing it satisfactorily is not acceptable, and a written warning would be issued by the academic section. Multiple such offenses would lead to strict disciplinary action.
- iv. **To discuss the number of 300 level courses a PhD student can take.**
The matter was discussed over email dated 24th September 2020. The AAC is of the view that only 500 level and above courses should be counted towards the PhD coursework requirement. However, PhD students can take any 300 level course for learning purposes
For PhD students taking MTech on the way, it will be mentioned that a 300 level course will count only towards MTech and will not count towards PhD coursework requirement. The Department of SSH would be communicated to use cross listing (3xx/5xx) to ensure the above rule, and the instructor is free to decide the appropriate evaluation mechanism for such courses.]
- v. **To add below courses in the list of electives for VLSI and ES specialization.**
 1. Solid State Devices
 2. I C FabricationThe matter was discussed over email dated 11th October 2020 and approved by the AAC, provided both the courses are taught at advanced levels (i.e. the courses should be at 5XX level and above.)

Item 2 To discuss the following points related to BTPs:

1. Follow up item from 37th -A UGC Meeting, Agenda Item 8.: In case of BTP extension of one month, a poster presentation is mandatory. Can such students submit their BTP reports after the extra month or should they have to submit an interim report as per the BTP submission date mentioned in the calendar?
2. How many students can register for one BTP as a team?

3. Over the past few years, many faculty members have been assigned close to 5-10 BTPs for evaluation. It becomes increasingly hard to evaluate so many BTPs. As a consequence, faculty ultimately rely on the BTP advisor to award the grade. Should we take an Easy Chair approach where faculty can bid for BTPs to be evaluated and if possible, it can be restricted to 2-3 BTPs or so?
4. Should there be a CGPA cut-off for BTP given the fact that at least 7 CGPA is mandatory to register for an IP?
5. What should be the latest semester for starting a BTP?
6. Should we restrict BTP advising to only a few visiting/guest faculty members (e.g. the ones who are experts in their core disciplines and come from sister institutes like IITs)?
7. At present, below is the criterion followed by the committee for deciding BTP awards. Once there was a concern raised by the Senate regarding this criterion and hence this needs discussion.
All BTPs in the following three categories be forwarded to the Committee for consideration:
 - a. All A+ Grades
 - b. All A grades
 - c. All Popular Votes
8. In case of a joint BTP, if the student participants are having different grades (e.g. one student is having A grade and another is having B), will the award be given to both the students or only to the student with the higher grade?

Item 3 To revise the course description document. Currently, it has information which keeps changing and need not be part of approval.

Item 4 To discuss Honors in M.Tech. program

Below are the proposed requirements which are mostly in line with our BTech program. M.Tech. students can graduate with Honors degree, requirements for which may be as follows:

- 1) The student must earn an additional 8 discipline credits
- 2) The student must have done 16 credits of Thesis
- 3) At graduation time students must have at least 8 CGPA (As per the records of last 4-5 years, around 50% students graduate with at least 8 CGPA)
- 4) The student must not have any F grade (This is not there in the UG program. Since in M.Tech. students have to do less courses, this might be added. Just a suggestion)

Item 5 To discuss having a common code for the following courses (in ERP)

Program	Credits	Present nomenclature	Proposed
PhD	Research Credits	CSE799/ ECE799/ MTH799	To have a common nomenclature
	IP/ IS (4 credits)	CSE790/ ECE790/ MTH790	To have a common nomenclature
	IP/ IS (2 credits)	CSE790A/ ECE790A/ MTH790A	To have a common nomenclature
MTech	Research Credits	CSE699/ECE699/ MTH699	To have a common nomenclature
	IP/ IS (4 credits)	CSE690/ ECE690/ MTH690	To have a common nomenclature
	IP/ IS (2 credits)	CSE690A/ ECE690A/ MTH690A	To have a common nomenclature
BTech	BTP		To have a common nomenclature
	IP/IS/UR		To have a common nomenclature

Item 6 To update the name of the PhD(SSH) program.

As per PG regulations, the program name is PhD(SSH). The Department of SSH has recommended the following: "It has been decided that each PhD should be in Economics or Sociology/Anthropology."

Item 7 To discuss the coursework requirement of a PhD student who joined PhD within 1-2 years of completing BTech/ MTech degree from IIITD. In a recent case, an additional IS has been allowed to such students.

Item 8 To discuss the FORM 10F requirement for PhD Thesis examiners.

Item 9 To discuss the policy of M.Tech and Ph.D. theses submission in the Library and making these theses public. And inclusion of Technical Reports (TRs).

Item 10 The new M.Tech students (The admission year 2020) have raised concerns over the overload rule with regard to the Internship policy which is applicable from their batch.

The internship rule says, "The student has completed 32 credits towards graduation (by doing 12 graduation credits each in the first two semesters and 8 graduation credits during summer semester after the 1st year) besides successfully completing the OOPD, RM and Refresher Courses, without taking any academic overload (above 20 credits) in any of the first two regular semesters". So, they mostly have a concern with the overload guidelines as there is already a rule available for taking an overload. The rule says, "A student may be permitted an overload of at most 4 credits in a semester in 2nd and subsequent semesters if he/she has CGPA > 8.00." Due to this restriction, a student with CGPA above 8.00 and interested to take some more courses in the Winter semester will be deprived of taking it. Moreover, they are only available for one winter semester, so if a student wishes to take any other course which are generally offered in Winter semesters to enrich his/her learning will not be able to take that course if s/he is also interested to go for an internship in 4th semester.

Item 11 In MTech program, students defending thesis till 30th July are considered for award of degree in the convocation of that year. This needs to be discussed for PhD graduates also. This time we had 4 defenses between 12th - 21st Aug, if the convocation would have been scheduled in the last week of August, things would be difficult to manage.

Item 12 To discuss below points about Plagiarism policy

i. <https://www.iiitd.ac.in/sites/default/files/docs/education/2017/Plagiarism%20Policy%20-%20Updated.pdf>

The policy needs to be updated since it only covers that idea of X copying from Y and does not indicate the possibility of X's and Y's submissions to be the same by act of human, machines, or nature.

ii. The two tables in the policy are not clear in implementation.

For example, Table 1 holds for plagiarism in assignment and Table 2 holds for plagiarism in Quiz/end-sem. However, it is not clear if the plagiarism is in assignment followed by quiz or vice-versa.

Item 13

To discuss TA allotment process related points.

- Project funded or self-funded PhD students may be asked to do additional TAs with their PhD advisors only.
- UG students may be allowed to register for TAship as a 4-credit course. These students will have to do unpaid TAs. If agreed, then grading policy also needs to be discussed.
- The discussion regarding the restrictive policy of not allowing 3rd and 4th year UG to be TAs for courses in which their own peers are enrolled. I am proposing removal of such restrictions as the arguments underlying the policy are flawed (By Dr Aman Parnami).

Item 14

To discuss the Academic Calendar of Winter 2021.

Item 15

To discuss the Change in M.Tech defense dates and dates in award guidelines.

Item 16

Any other item with permission of AAC-Chairperson.

Note : Items highlighted in yellow are deferred items.